

Job Description

Bar Supervisor & Lodge Assist

The main objective of this position is to facilitate the safe and efficient operation of the Bar in Snowline lodge by providing guests with exceptional service.

Other objectives of this position include, but not limited to:

- Be a responsible bar person and sell alcohol according to the Sale of Alcohol Act 2012.
- have control over the consumption of alcohol and behaviour in Snowline lodge Lounge.
- maintain a safe environment for all patrons including those in undesignated zones.
- ensure food & non-alcoholic beverages are always available to patrons.
- Receive payments via Cheese Pos / EFTPOS for all bar transactions.
- ensure daily banking procedures are completed and floats are maintained.
- keep stock records updated and ensure payment from guests for any tabs / accounts.
- Undertake a weekly order from suppliers.
- keep a tidy well stocked bar which is inviting and friendly when open.
- Ensure the bar area is locked when not in use or un-attended.
- Answering and dealing with general customer enquiries.
- handle purchases, enquiries and manage club merchandise.
- liaise with the Lodge & Guest Manager & Cook to provide them with details stores (i.e. food, cleaning materials) requirements on a weekly basis.
- assist the Cook in food prep and serving at times outside of normal bar operating hours
- Perform cleaning tasks & other duties as required around the Lodge to make up daily hours.
- Provide assistance in the Daylodge Cockayne Café as required to make up daily hours.
- Any other tasks as directed by the Mountain Manager or the Lodge & Guest Manager.